

- ERP Solutions
- Customized Software Solutions
- Web Based Application Development
- Websites Development
- Industrial Automation
- Digital Marketing
- Web Hosting Solutions

Letter of Offer

Date: 24/01/2022

To,
Dear **Tejas Salvi**

On behalf of DreamSoft IT Solutions Pvt. Ltd., we are pleased to offer an employment as **Junior Programmer**.

Based upon your credentials and the information shared during your interview, we feel that you will be able to make an outstanding contribution to our Organization.

We have already explained you the terms of employment and salary details which have been accepted by you.

An appointment letter will be issued in your favor once you join on or before **01/02/2022**.

You are requested to bring following documents [original] for verification at the time of joining our organization.

- 1] Date of Birth Certificate or School Leaving Certificate.
- 2] Ration Card or Electricity Bill or Telephone Bill for proof of your residence.
- 3] Pan Card or Voter ID card for proof of your identity.
- 4] Educational Qualifications certificates.
- 5] Relieving Letter or Service Certificate from your current employer.
- 6] Last drawn Salary Slip.
- 7] Recent Passport size 2[Two] colored photos

Kindly acknowledge this offer letter and send us your letter of Acceptance and the date on which you will be joining.

We look forward to you as a part of DreamSoft Family.

Yours sincerely,
For **DreamSoft IT Solutions Pvt. Ltd.**



[Authorized Signatory]